

## **FREQUENTLY ASKED QUESTIONS**

**1. How I will proceed for online application?**

**Reply:**

- To apply visit [www.jvdtcareers.net](http://www.jvdtcareers.net) and click on "Diploma Trainee – 2017" (Only online mode of application is entertained). Read the advertisement before you proceed to apply.
- In case of General/ OBC candidates, please take the print out of copy of Pay-in-slip which is available on side menu and make the payment of Rs. 300/- towards registration fee in any branch of State Bank of India. Apply online only after making the payment at SBI and getting the Journal no. from bank.
- Select the discipline for applying (Once selected, discipline cannot be changed).
- The application form will appear in the screen. The candidate is required to fill up the application form. Candidate has to upload photograph (max. file size can be 25KB)/Signature (max. file size can be 15KB) (applicable for all) & pay-in-slip (applicable for General/ OBC candidates) in .jpg format (max. file size can be 100 KB).
- On clicking 'Save and Edit' button, the confirmation page will appear. Here candidate can make some changes/correction in his application. If no changes are to be done, the candidate can click on 'Confirm and Final Submit' button.
- On clicking the Submit button, the registration ID will be generated and sent on the e-mail ID provided by the candidate while filling up the form.
- The candidates are requested to login again on the [jvdtcareers.net](http://jvdtcareers.net) by using the registration ID sent on their mail as the user-ID and their DoB as the password.
- After logging-in, please go through your details and upload your photographs, signatures and Pay-in slip.

**2. How I will generate the Bank Pay-in-slip?**

**Reply:** The copy of pay-in-slip is available on the side menu of the website [www.jvdtcareers.net](http://www.jvdtcareers.net). On clicking on pay-in-slip, the system will ask for the name of the candidate. Please type your name (name of candidate) and copy of pay-in-slip will be generated.

**3. Will BRBCL/KBUNL/NPGCL refund the registration fee in case my candidature is rejected due to any reason?**

**Reply:** The registration fee is non-refundable.

**4. What are the documents to be uploaded while filling up the online application?**

**Reply:** Scanned copies of photograph (max. file size can be 25KB)/Signature (max. file size can be 15KB) (applicable for all) & pay-in-slip (applicable for General/ OBC candidates) are required to be uploaded in .jpg format (max. file size can be 100 KB), while applying for the post online.

5. **I have appeared for my final year/Semester Examinations and the results are expected to be announced shortly. Am I eligible to apply?**  
**Reply:** The candidates should have passed their Diploma (Full time) as on 26.04.2017 (last date of online registration).
6. **In my Diploma Course only CGPA / GPA / SGPA or letter grade has been awarded in place of percentage of marks. Can I enter the grade in my application?**  
**Reply:** Candidates, who have been awarded CGPA / GPA / SGPA or letter grades, should convert the grades to percentage and provide only the equivalent percentage of marks in the application form. Method of conversion should be brought at the time of skill test, if called.
7. **I have scored 69.5% marks in my Diploma and belong to General Category. Am I eligible to apply?**  
**Reply:** The minimum percentage requirement in Diploma in Engineering is 70%. Hence you are not eligible to apply.
8. **I am a Diploma Holder meeting all requirements with respect to Qualifications belonging to the General Category. I am 25 years and 5 days old as on last date of online registration. Am I eligible to apply?**  
**Reply:** The upper age limit of 25 Years is prescribed as on last date of online registration i.e. 26.04.2017. Hence you are not eligible.
9. **I am a SC/ST/OBC candidate but don't have the caste certificate, can I apply as a General candidate?**  
**Reply:** If you so desire, you may apply as General Candidate (if eligible for Gen category) giving your category as "General". In such an event, your candidature will be considered as "GENERAL" and no change in category shall be allowed at a later date.
10. **I am working in a Govt./ Public Sector Company. Should I enclose NOC from my employer at the time of applying for the written test?**  
**Reply:** Candidates presently employed in Central/State Govt. departments, PSUs, autonomous bodies should submit the NOC at the time of skill test, in case they qualify in the written test.
11. **Will any Travelling Allowance be paid to me for attending the Written Test / Skill test?**  
**Reply:** No Travelling Allowance is payable to the candidates for attending the Written Test. You will have to attend the written test at your own expense. Candidates attending the skill test will be reimbursed second class sleeper train fare from the address mentioned or the place from where you have actually traveled, whichever route is shorter. However, at the time of skill test, if it is found that the candidate does not fulfill any of the eligibility conditions, he will neither be allowed to appear in the skill test nor be reimbursed any Travelling Allowance.

12. **I have forgotten to take the print out of the registration slip, what should I do now?**  
**Reply:** Download your registration slip by visiting the website after furnishing either registration number OR Email Id as entered by you at the time of registration.
13. **Can I approach the associate banks of SBI with the pay in slip and deposit the amount there?**  
**Reply:** No, you have to approach the nearest SBI bank only to deposit the registration fee.
14. **Briefly explain the selection process for the post of Diploma Trainees.**  
**Reply:** There are 2 stages in recruitment process for the selection of Diploma Trainee (DT) viz. Written test and Skill Test. Written Test consists of Knowledge Test (Part-I) & Aptitude Test (Part-II). There is separate qualifying mark in each part (40% in Part-I & 30% in Part-II for General and 25% relaxation to OBC/SC/ST/PWD candidates). On the basis of the performance in written test, candidates will be short listed for skill test. Candidates have to qualify in Skill Test and the minimum qualifying marks is 40% for General category candidates and 30% for reserved categories i.e. SC/ST/OBC/PWD. The weightages of written test and skill test are 85% and 15% respectively.
15. **If I applied for the post twice, will my candidature be cancelled?**  
**Reply:** No. In case a candidate has applied for more than once, only his last application will be considered for further screening. You are requested to avoid applying more than once.
16. **I have qualification of Diploma in Electronics & Telecommunication. For which discipline I shall apply?**  
**Reply:** You can apply for C&I discipline. It is informed that students of Electrical & Electronics, Electronics & Telecommunication, Electronics, Electronics & Power, Electronics & Instrumentation, Control & Instrumentation can apply for C&I discipline.